



## Contractor's Registration

◆ To do work requiring permits in the City of Abilene, a contractor must be registered with the Building Inspections Department. This requires filling out a contractor's registration form, provided by Building Inspections, and paying the annual registration fee of \$65.00. **\*\*New contractors will be required to pay an additional \$50.00 setup fee.**

◆ A Contractors Registration is an annual registration that expires December 31<sup>st</sup> each year.

### ◆ Building, Roofing, Awning, Moving Building and Demolition Contractors.

- \$25,000 Surety Bond from an insurance agent or bonding company. (Bonds must be on City of Abilene Bond Form).
- Contractors Registration.

### ◆ Electrical Contractors

- \$5,000 Surety Bond from an insurance agent or bonding company. (Bonds must be on City of Abilene Bond Form).
- Proof of \$300,000 Liability Insurance.
- Master Electrician License (from City of Abilene or State).
- If Master Electrician has a State License a copy of State Contractors License is also required.

Contractors Registration.

**[Reminder: 2" Letters with contrasting color of the state contractor's license number required on vehicles.]**

### ◆ Mechanical Contractors

- Proof of \$300,000 Liability insurance.
- Copy of State Mechanical License.
- Copy of Driver's License.
- Contractors Registration.

### ◆ Plumbing Contractors

- Proof of \$300,000 Liability insurance.
- Copy of State Plumbing License.
- Copy of Driver's License.
- Contractors Registration.

### ◆ Swimming Pool Contractors

- \$10,000 Surety bond from an insurance agent or bonding company. (Bonds must be on City of Abilene Bond Form).
- Proof of \$300,000 Liability Insurance.
- Must be a Licensed Swimming Pool Contractor. (When an applicant passes a nationally recognized test as approved by the board of swimming pool contractors, then a request for an application can be made to the Building Inspection Department).
- Contractors Registration.

### ◆ Sign Contractors

- \$3,000 Surety Bond from an insurance agent or bonding company. (Bonds must be on City of Abilene Bond Form).
  - Contractors Registration.
- [Note: A \$25,000 Surety Bond carried by a Registered Building Contractor can be used as a substitute.]**

### ◆ Irrigation Contractors

- Must have proof of Liability insurance or \$5,000 Surety Bond from an insurance agent or bonding company. (Bonds must be on City of Abilene Bond Form).
- Copy of State Irrigation License.
- Copy of Driver's License.
- Contractors Registration.

# B-11

### **Development Service Center**

*Ph: (325) 676-6232  
Fax: (325) 676-6288*

**Location:**  
*City Hall  
555 Walnut Street  
Room 100*

**City of Abilene  
Homepage:**  
[www.abilenetx.com](http://www.abilenetx.com)